

## APPENDIX 1

### EFDC MUSEUM REFURBISHMENT – TENDER RETURN ASSESSMENT SUMMARY

#### Price Scores

The Price Score will be evaluated from the tenders submitted in accordance with the following process.

The lowest tender receives a Price Score of 10.

The tender sum rate submitted by each contractor will be divided by the lowest tender submitted. The resultant sum will then be multiplied by 50% to give a **Weighted Price Score**.

**Example:** 
$$\frac{\text{Lowest Tender Sum}}{\text{Contractor A Tender Sum}} \times 10 \times 0.5 = \text{Weighted Price Score}$$

So if the lowest tender sum submitted is £1,000,000 and Contractor A submits a tender of £1,200,000.

Contractor A would score  $(1,000,000 / 1,200,000) \times 10 \times 0.5 = 4.16$  which is Contractor A's *Weighted Price Score*.

#### Returned Tenders

Tenderer	Tender Return	Price Score Calculation	Price Score (weighted)
A			
B			
C			
D			

#### Quality Scores

##### Scoring

The scoring system for each question assesses the response provided by the Tenderer on a scale of 1 to 10. The criteria for awarding scores are set out in Table 2 below.

Table 1

Scoring Key		
Score	Response	Match to specification
0	Absent response	No information provided
1	Very poor response	Very poor response submitted for consideration
2	Poor response	Little evidence available
3	Very weak response	Some evidence but far too old / poor to meet requirement

4	Weak response	Does not / barely meets requirements
5	Moderate response	Will meet ' <i>basic</i> ' mandatory requirement but not any others
6	Basic response	Will meet ' <i>basic</i> ' mandatory requirement & suggestion of others
7	Good response	Will meet ' <i>all</i> ' requirements, mandatory and desired
8	Very good response	As 7 but ' <i>some</i> ' additional value above the basic requirement
9	Excellent response	As 7 but ' <i>significant</i> ' added value which would be very useful
10	Outstanding response	As 7 but ' <i>exceptional</i> ' added value above all expectation